



**E. Independent Education Evaluation Contract – Student 10002583**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor Contract for student 10002583, as presented. (*Confidential Enclosure*)

Motion: Robert Fisher

Second: Bashera Grove

Vote: 3-0

**F. Student Teacher/Intern/Practicum Placements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following student teacher/intern/practicum placement(s), as presented:

➤ **West Chester University effective October 2018 through December 2018**

<u>Student</u>	<u>Cooperating Teacher(s)</u>	<u>Location</u>
Matthew Hascha	Gabriel Hughes	C.A.S.H.S.

Motion: Robert Fisher

Second: Bashera Grove

Vote: 3-0

**INFORMATIONAL ITEM(S)**

- Enrollment reports for CASD and Charter Schools as of August 31, 2018 (*Enclosure*)

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

- Liz Muirhead – Test results

**ADJOURNMENT** This meeting adjourned at 7:05 p.m.

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*

# Finance Committee Minutes

Coatesville Area Senior High School Auditorium

**September 11, 2018 - 6:00 PM**

(2<sup>nd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Robert Fisher, Interim Chairperson  
**BOARD MEMBERS:** James Hills and Tom Siedenbuehl (*Substitute*)  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** 6:05 p.m.

## APPROVAL of MINUTES

Approval of the August 14, 2018 Finance Committee meeting minutes. (*Enclosure*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

## AGENDA ITEMS

### **A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements and the bills payable list, as presented. (*Enclosures*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

### **B. Walnut Street Theatre Performance Agreement – East Fallowfield Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Performance Agreement between CASD and the Walnut Street Theatre, in the amount of \$815, for two performances to be held at East Fallowfield Elementary School, as presented. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

### **C. Young Audiences Arts for Learning Assembly Contract – East Fallowfield Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Assembly Contract with Young Audiences, in the amount of \$850, for two performances to be held at East Fallowfield Elementary School, as presented. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

### **D. Safe Schools Training Contract Renewal – Scenario Learning D/B/A Vector Solutions, LLC**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Contract with Scenario Learning D/B/A Vector Solutions, LLC, in the amount of \$4,510.49, effective August 8, 2018 for a twelve (12) month period, as presented. (*Enclosure*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0



**L. Job Description for Secondary Teacher**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Secondary Teacher job description, as presented. (Enclosure)

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

**M. Job Description for Special Education Teacher**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Special Education Teacher job description, as presented. (Enclosure)

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

**N. Chadds Ford Alternacare, Inc. D/B/A Criticare Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 2-year Agreement between Criticare and CASD, as presented. (Enclosure)

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

**O. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

1) Feldman, Scott, Social Studies Teacher for South Brandywine Middle School. Letter Dated: 8/23/2018. Reason: Personal. Effective: 1/16/2019.

2) Fulmer, Kimberly, Elementary Teacher for East Fallowfield Elementary School. Letter Dated: 8/31/2018. Reason: Personal. Effective: 10/29/2018.

b. EXTRA DUTY

1) Duffy, Kelly, Co-Student Council Advisor for North Brandywine Middle School. Letter Dated: 6/15/2018. Reason: Personal. Effective: 6/15/2018.

c. NON-CERTIFIED

1) Miller, Belinda, Cafeteria Cook Manager for the Coatesville Area Intermediate High School. Letter Dated: 9/4/2018. Reason: Personal. Effective: 9/11/2018.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Boone, Erin, Preschool Teacher for Gordon Early Literacy Center. Posted: 7/11/2018. Salary: \$46,731. Level: B. Step: 4. Temporary Professional Contract. Degree: BS—Early Childhood Education, Shippensburg University. Certification: Grades PK-4. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Bird, Lauren, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 2) Bird, Lauren, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
- 3) Bolko, Linda, Mentor for Erin Boone for Gordon Early Literacy Center. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2018—2019 School Year. SP4: Staff.
- 4) Cole, Kelly, Mentor for Robert Parker for the Coatesville Area Intermediate High School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 5) Coppadge, Charlene, Mentor for Emily Byrne for Caln Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 6) Coppadge, Charlene, Mentor for Aubrey Defazio for Caln Elementary School. Posted: 8/8/2018. Salary: \$500/additional mentee. Effective: 2018—2019 School Year. SP4: Staff.
- 7) Curry, Kylil, Assistant Tennis Coach for the Coatesville Area High School Campus. Posted: 8/13/2018. Salary: \$1,877.75 (prorated). Effective: 2018—2019 School Year. SP4: Approved. Pending 168 Forms.
- 8) Daugherty, Rebecca, Mentor for Kristina Barcus for Caln Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 9) Delp, Kristine, Mentor for Megan Gray for Rainbow Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 10) Fidanza, Anjanette, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2018—2019 Year. SP4: Staff.
- 11) Gushanas, Elizabeth, Mentor for Morgan McKenzie for North Brandywine Middle School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 12) Harre, Maureen, Mentor for Brittany Burgis for East Fallowfield Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.

- 13) Harre, Maureen, Mentor for Brittany Adamski for East Fallowfield Elementary School. Posted: 8/8/2018. Salary: \$500/additional mentee. Effective: 2018—2019 School Year. SP4: Staff.
- 14) Hydutsky, Domenica, Mentor for Genevieve Reed for Scott Middle School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 15) Keenan, Ann, Mentor for Caren Diamond for Scott Middle School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 16) Lammey, April, Mentor for Nicole Stauffer for Rainbow Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 17) Leaman, Diane, Mentor for Jonathan Rogan for the Coatesville Area Senior High School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 18) Lee, Christina, Mentor for Amanda Perri for the Coatesville Area Intermediate High School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 19) Lee, Christina, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff
- 20) Luciani, Lisa, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
- 21) Marchesani, Stephanie, Mentor for Kelsey McArdle for South Brandywine Middle School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 22) McGaughey, Carolyn, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
- 23) Mork, Christopher, Mentor for Alyssa Lombardo for East Fallowfield Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 24) Pfeiffer, Jennifer, Mentor for Nicole McNeil-Scott for Caln Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 25) Pumo, Tracee, Cheerleading Coach for North Brandywine Middle School. Posted: 6/8/2018. Salary: \$1,856 (prorated). Effective: 2018—2019 School Year. SP4: Staff.
- 26) Quattlebaum, Nate, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 27) Rainer, Victoria, Mentor for Karen Weaver for Caln Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.

- 28) Renshaw, Sharon, Mentor for Shannon Erdman for the Coatesville Area Intermediate High School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 29) Rumford, Karena, Mentor for Danielle Pellegrini for Rainbow Elementary School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2018—2019 School Year. SP4: Staff.
- 30) Sayles, Mary Carol, Mentor for Susan Ertell for East Fallowfield Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 31) Sell, Maryanne, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 32) Smith, Karen, Student Council Co-Advisor for South Brandywine Middle School. Posted: 8/6/2018. Salary: \$2,335.63 (prorated). Effective: 9/5/2018. SP4: Staff.
- 33) Warren-Ward, Octavia, Cyber Assessment for the Coatesville Area School District Cyber Academy. Posted: 8/23/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 34) Warren-Ward, Octavia, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 35) Wesolowski, Paula, Mentor for Amanda Toth for South Brandywine Middle School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 36) Yerk, San Dee, Mentor for Jessica Kailer for South Brandywine Middle School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.

**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. FEDERATION

- 1) Chase, Ivy, Food Service General Utility Worker for North Brandywine Middle School. Effective: 8/27/2018—9/28/2018.

b. CATA

- 1) Amicone, Michelle, Teacher for Scott Middle School. Effective: 8/27/2018—11/16/2018.
- 2) Cooper, Victoria, Teacher for the Coatesville Area Intermediate High School. Effective: 10/22/2018—6/7/2019.
- 3) Thomas-Brown, Annette, Teacher for South Brandywine Middle School. Effective: 8/20/2018—9/12/2018.



c. CATSS

- 1) Brown, Amy, Principal's Secretary for the Coatesville Area Intermediate High School. Effective: 7/9/2018—10/2/2018.

d. NON-CERTIFIED

- 1) Miller, Belinda, Cafeteria Cook Manager for the Coatesville Area Intermediate High School. Effective: 8/23/2018—9/11/2018.

4. **Involuntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approve the involuntary transfer of:

a. CATSS

- 1) Martinez, Iris, move from ESL Aide for Reeceville and Rainbow Elementary School to ESL Aide for Rainbow and Caln Elementary School. Effective: 2018—2019 School Year.

5. **Correction**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Correction as indicated:

a. CATA

- 1) Yerck, San Dee, remain at South Brandywine Middle School as a Special Education Teacher. Effective: 2018—2019 School Year.

6. **Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approve tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Sam Bardissi, Effective: 8/26/2018  
Robert Bartholomew, Effective: 8/21/2018  
Jacqueline Fulmer, Effective: 8/25/2018  
Claarissa Gamber, Effective: 8/21/2018  
Angela Garthwaite, Effective: 8/21/2018  
Matthew Handerhan, Effective: 8/21/2018  
Delores Hines, Effective: 8/25/2018  
Ann Keenan, Effective: 8/21/2018  
Melissa McIlhenney, Effective: 8/21/2018  
Gabrielle Panasiewicz, Effective: 8/26/2018  
Roberta Presser, Effective: 8/25/2018  
Kelly Rigg, Effective: 8/21/2018  
Pamela Stewart, Effective: 8/27/2018  
Jackie Thompson, Effective: 8/21/2018

**7. Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the change in status of the Robotics Club/STEM at Reeceville Elementary School from “Pilot” to “Regular Club” status.

**8. Extra Duty Position Addition - Elementary Pilots**

**RECOMMENDED MOTION:** That the Board of School Directors approve the addition of the following Pilot clubs at the elementary level:

a. CATA

- 1) Pilot for Spanish Club for East Fallowfield, Reeceville, Rainbow, and King’s Highway Elementary Schools. Effective: 2018—2019 School Year.
- 2) Pilot for Robotics/STEM Club for East Fallowfield, King’s Highway, and Rainbow Elementary Schools. Effective: 2018—2019 School Year.
- 3) Pilot for Safety Club for East Fallowfield, King’s Highway, and Reeceville Elementary Schools. Effective: 2018—2019 School Year.
- 4) Pilot for Garden Club for East Fallowfield, King’s Highway, Caln, and Reeceville Elementary Schools. Effective: 2018—2019 School Year.
- 5) Pilot for Student Council for East Fallowfield, King’s Highway, Caln, Reeceville, and Rainbow Elementary Schools. Effective: 2018—2019 School Year.
- 6) Pilot for Marching Band for East Fallowfield, King’s Highway, Caln, Reeceville, and Rainbow Elementary Schools. Effective: 2018—2019 School Year.

**9. Extra Duty Position Addition - Secondary Pilots**

**RECOMMENDED MOTION:** That the Board of School Directors approve the addition of the following Pilot clubs at the secondary level:

a. CATA

- 1) Pilot for Art Club for North Brandywine Middle School. Effective: 2018—2019 School Year.

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

- Donna Urban – Assembly Contracts
- Liz Muirhead – Human Resources Report
- Audra Ritter
- Don Messenger – Computers
- Mary Morris

**ADJOURNMENT**      This meeting adjourned at 6:28 p.m.

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*

# Operations Committee Minutes

Coatesville Area Senior High School Auditorium

September 11, 2018 - 6:00 PM

(3<sup>rd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** James Hills  
**BOARD MEMBERS:** Robert Marshall, Jr. and Ann Wuertz  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** 6:28 p.m.

## APPROVAL of MINUTES

Approval of the August 14, 2018 Operations Committee meeting minutes. (*Enclosure*)

Motion: Ann Wuertz                      Second: Robert Marshall                      Vote: 3-0

## AGENDA ITEMS

### **A. Request to Waive Fees – Bridge Academy and Community Center – Scott Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$3,462 for use of the gymnasium on specified dates. (*Enclosure*)

Motion: Ann Wuertz                      Second: Robert Marshall                      Vote: 3-0

### **B. Request to Waive Fees - Chester County Intermediate Unit – C.A.I.H.S 9/10 Center**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$6,501 for the use of facilities to host a Countywide Professional Learning Conference on November 6, 2018, as presented. The CCIU is willing to pay the custodial fees for this event. (*Enclosure*)

Motion: Ann Wuertz                      Second: Robert Marshall                      Vote: 3-0

### **C. Request to Waive Fees – Child Evangelism Fellowship of Chester County – Good News Club**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$17,394 to hold the Good News Club at the following elementary schools. (*Confidential Enclosure*)

<u>School</u>	<u>Fee</u>		<u>School</u>	<u>Fee</u>
East Fallowfield ES	\$4,050		Caln ES	\$5,184
King's Highway ES	\$4,050		Rainbow ES	\$4,110

Motion: Ann Wuertz                      Second: Robert Marshall                      Vote: 3-0

### **D. Request to Waive Fees – Y.M.W.I.C. Foundation, Inc. – Gear-Up After School Program**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$8,995 to host the Gear-Up After School Program at the following schools: (*Enclosure*)



**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

- Donna Urban – Fee waivers
- Elwood Dixon

**ADJOURNMENT**      This meeting adjourned at 6:50 p.m.

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*

**Policy Committee Minutes**  
*Coatesville Area Senior High School Auditorium*  
**September 11, 2018 - 6:00 PM**  
*(4<sup>th</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Thomas Siedenbuehl  
**BOARD MEMBERS:** Brandon Rhone and Ann Wuertz  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** 6:51 p.m.

**APPROVAL of MINUTES**

Approval of the August 14, 2018 Policy Committee meeting minutes. (*Enclosure*)

Motion: Ann Wuertz                      Second: Brandon Rhone                      Vote: 3-0

**AGENDA ITEMS**

**A. Policy 711 - Advertising on School Property – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 711, as presented. (*Enclosure*)

Motion: Brandon Rhone                      Second: Ann Wuertz                      Vote: 3-0

**B. Policy 007 – Policy Manual Access – Revision(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revisions of Policy 007, as presented. (*Enclosure*)

Motion: Ann Wuertz                      Second: Brandon Rhone                      Vote: 3-0

**C. Policy 142 – Migrant Students – 1<sup>st</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 142, as presented. (*Enclosure*)

Motion: Ann Wuertz                      Second: Brandon Rhone                      Vote: 3-0

**D. Policy 806 – Child Abuse – Revision(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revisions of Policy 806, as presented. (*Enclosure*)

Motion: Brandon Rhone                      Second: Ann Wuertz                      Vote: 3-0

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT**      This meeting adjourned at 6:57 p.m.

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*